



**Cane Creek and Little Lynches Watershed Boards**  
**PO Box 2274**  
**Lancaster, SC 29721**  
**Office Location is 1771 Hwy 521 Bypass South**  
**Phone: 803-286-4455, ext100; Fax: 1-855-589-9004;**  
**Email: [amanda.roberts@sc.nacdnet.net](mailto:amanda.roberts@sc.nacdnet.net)**  
**Website: [www.lancasterswcd.com](http://www.lancasterswcd.com)**

June 7, 2017

**Request for Proposals/Bids for:**

- **Five Flood Control Lakes - Fertilizing on Dams/Spillways**

The Cane Creek and Little Lynches Watershed Boards request qualified individuals, companies and firms with experience in fertilizing watershed dams to submit a sealed proposal/bid to Amanda Roberts, Administrative Assistant to the Watershed Boards, by **Tuesday, July 11, 2017 at 11:00 am.**

**I. Introduction**

The Cane Creek and Little Lynches Watershed Boards will fertilize five flood control lakes dams/ spillways. The Watershed Boards will be accepting sealed proposals/bids which will be opened and read aloud on Tuesday, July 11, 2017 at 4:00 pm at the office at 1771 Highway 521 Bypass South, Lancaster, SC.

**II. Statement of Work**

Location:

- Fertilizing:
  - Campbell Lake off of Campbell Lake Road, Lancaster
  - Ghent Reservoir off of New Cut Circle, Lancaster
  - Gills Creek off of Catoe Road, Lancaster
  - Bear Creek off of Potter Road, Lancaster
  - Little Lynches off of Horton Rollings Road, Kershaw
  -

***Access to the dams is through private property, and you may NOT visit them without an appointment through this office.***

Questions: Contact Amanda Roberts, Administrative Assistant to the Watershed Boards by calling 803-286-4455 extension 100 or by email at [amanda.roberts@sc.nacdnet.net](mailto:amanda.roberts@sc.nacdnet.net).

If you would like a site visit of the areas please contact Amanda Roberts by **Monday, June 26, 2017** at 803-286-4455 extension 100. It is your responsibility to understand your work limits and what work needs to be completed.

**SCOPE OF WORK**

**FERTILIZING:**

- Spread fertilizer on the five flood control lakes dams/spillways as specified in the bid package. Fertilizer may not be spread within thirty (30) feet of the toe of the dam, shoreline, sides of spillway, or plunge basin. *See maps of approximate fertilization areas.* Contractor must turn in a copy of the receipts for all fertilizer to the boards' staff.
- The Boards and staff will not accept substitute fertilizer formulations or amounts different from those specified on the bid sheet. Certification of the type and amount of fertilizer must be submitted to the Watersheds' office.

### III. Bid Submission Format

- A. **Cost proposal/bid** (page 3)  
(1 copy) - in a sealed envelope
- B. **Signed copy of the General Provisions and General Condition** (page 4-5)  
(1 copy)- Section VI of this document.
- C. **Copy of Certificate of Liability Insurance**  
(1 copy) – You may enclose a copy in a sealed envelope or you may fax or email a copy to Amanda Roberts.

**\*\*Cost Proposal/Bid and a signed General Provisions/General Conditions should be submitted in a sealed envelope with the responder's name clearly marked on the outside of the envelope. You may also enclose your copy of certificate of liability insurance in this envelope or you may email or fax it to Amanda Roberts by the deadline.**

**The Watershed Boards accepts no responsibility for any expense incurred by the responders to this package.**

#### **Submittal Instructions:**

Proposal/bid must be submitted to the following address no later than  
**11:00 am on Tuesday, July 11, 2017:**

You may mail or hand-deliver your bid package to  
Amanda Roberts – Watershed Boards  
PO Box 2274  
Lancaster, SC 29721  
Office location is at 1771 Hwy 521 Bypass South in Lancaster, SC

**The proposals/bids will be opened on  
Tuesday, July 11, 2017 at 4:00pm.  
Location: 1771 Hwy 521 Bypass South Lancaster, SC**

*Late proposals/bids will not be opened unless the proposals/bids received on time are considered inadequate.*

#### **Questions**

All questions regarding this package should be addressed to Amanda Roberts at the address indicated above in writing and are to allow sufficient time for distribution to all interested parties. The Watershed Boards will be the sole determiner of sufficient time. No questions will be addressed fewer than six (6) days before the due date for proposals/bids which is Monday, July 3, 2017.

#### **IV. Award of Contract**

On the designated date and time above the proposal/bid will be opened. The lowest responsive, responsible bidder will be acknowledged. Negotiations will begin with the selected bidder to outline details of the conditions of the contract. If an agreement cannot be reached, the next lowest responsive, responsible bidder will be contacted, and negotiations will begin with that bidder. The bidder that is awarded the contract will sign the Watershed Boards contract and work may not begin until permission is given by the staff.

***The Cane Creek and Little LYNCHES Watershed Boards reserves the right to waive any and all formalities or altogether reject any proposal/bid as in the best interest of the watershed boards and/or as the budget allows.***

## V. Cost Proposal/Bid Sheet

### Fertilizing

Location	Fall Of 2017– Work completed after the fall mowing. Deadline to complete work is November 17, 2017. <i>Bid must be good for 130 days after bidding.</i>
<b>Site 7, Campbell Lake Watershed.</b> Approximate Acres = 3.0 <b>90 lbs/acre 30% Dry Nitrogen AND</b> <b>87 lbs/acre 46% Phosphorus</b>	Bid:
<b>Site 16, Ghent Reservoir Watershed.</b> Approximate Acres = 5.0 <b>180 lbs/acre 30% Dry Nitrogen</b>	Bid:
<b>Site 18A, Gills Creek Watershed.</b> Approximate Acres = 10.0 <b>90 lbs/acre 30% Dry Nitrogen AND</b> <b>87 lbs/acre 46% Phosphorus</b>	Bid:
<b>Site 10D, Bear Creek Watershed.</b> Approximate Acres = 5.0 <b>180 lbs/acre 30% Dry Nitrogen</b> Approximate Acres = 10.0 <b>180 lbs/acre 30% Dry Nitrogen</b> <i>** Watershed Boards and the Lancaster County Water and Sewer District share the cost of this amount. See contract for more details.</i>	Bid:
<b>Site 12, Little Lynches Watershed.</b> Approximate Acres = 2.0 <b>Pelletized Lime: 1 Ton/acre</b> <b>90 lbs/acre 30% Dry Nitrogen AND</b> <b>87 lbs/acre 46% Phosphorus</b>	Bid:
<b>Total:</b>	\$

List any other information that you want to include in your proposal/bid for the boards to consider. \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Email Address: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Signature of Company Official: \_\_\_\_\_

Date: \_\_\_\_\_

**VI. General Provisions and General Conditions**  
**GENERAL PROVISIONS**

- A. THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS RESERVE THE RIGHT TO REJECT ANY AND ALL PROPOSALS/BIDS, TO CANCEL ANY SOLICITATION, AND TO WAIVE ANY TECHNICALITY IF DEEMED TO BE IN THE BEST INTEREST OF THE WATERSHED BOARDS AND/OR IF THE BUDGET ALLOWS.
- B. PROHIBITION OF GRATUITIES: AMENDED SECTION 8-13-420 OF THE 1976 CODE OF LAWS OF SOUTH CAROLINA STATES: "WHOEVER GIVES OR OFFERS TO ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE ANY COMPENSATION INCLUDING A PROMISE OF FUTURE EMPLOYMENT TO INFLUENCE HIS ACTION, VOTE, OPINION OR JUDGEMENT AS A PUBLIC OFFICIAL OR PUBLIC EMPLOYEE OR SUCH PUBLIC OFFICIAL SOLICITS OR ACCEPTS SUCH COMPENSATION TO INFLUENCE HIS ACTION, VOTE, OPINION OR JUDGEMENT SHALL BE SUBJECT TO THE PUNISHMENT PROVIDED BY SECTION 16-9-210 AND SECTION 16-9-220.
- C. BIDDERS RESPONSIBILITY: EACH BIDDER SHALL FULLY ACQUAINT HIMSELF/HERSELF WITH CONDITIONS RELATING TO THE SCOPE AND RESTRICTIONS ATTENDING THE EXECUTION OF THE WORK UNDER THE CONDITIONS OF THIS PROPOSALS/BIDS. IT IS EXPECTED THAT THIS WILL SOMETIMES REQUIRE ON-SITE OBSERVATION. THE FAILURE OR OMISSION OF A BIDDER TO ACQUAINT HIMSELF/HERSELF WITH EXISTING CONDITIONS SHALL IN NO WAY RELIEVE HIM/HER OF ANY OBLIGATION WITH RESPECT TO THIS PROPOSAL/BID OR TO THE CONTRACT.
- D. AWARD CRITERIA: THE CONTRACT SHALL BE AWARDED TO THE LOWEST RESPONSIBLE BIDDER WHOSE PROPOSAL/BID MEET THE REQUIREMENTS AND CRITERIA SET FORTH IN THE REQUEST FOR PROPOSAL/BID. A WRITTEN STATEMENT OF REFUSAL OF WORK/WITHDRAWAL OF PROPOSAL/BID SHALL BE RECEIVED WITHIN THREE DAYS OF NOTIFICATION OF AWARD OF THE CONTRACT.
- E. WAIVER: THE WATERSHED BOARDS RESERVE THE RIGHT TO WAIVE ANY INSTRUCTION TO BIDDERS, GENERAL OR SPECIAL PROVISIONS, GENERAL OR SPECIAL CONDITIONS OR SPECIFICATIONS DEVIATION IF DEEMED TO BE IN THE BEST INTEREST OF THE WATERSHED BOARDS.
- F. COMPETITION: THIS SOLICITATION IS INTENDED TO PROMOTE COMPETITION. IF ANY LANGUAGE, SPECIFICATIONS, TERMS AND CONDITIONS, OR ANY COMBINATION THEREOF RESTRICTS OR LIMITS THE REQUIREMENTS IN THIS SOLICITATION TO A SINGLE SOURCE, IT SHALL BE THE RESPONSIBILITY OF THE INTERESTED CONTRACTOR TO NOTIFY AMANDA ROBERTS IN WRITING WITHIN TEN (10) DAYS PRIOR TO THE OPENING DATE. THE SOLICITATION MAY OR MAY NOT BE CHANGED BUT A REVIEW OF SUCH NOTIFICATION WILL BE MADE TO THE AWARD.
- G. REJECTION: AMBIGUOUS PROPOSALS/BIDS WHICH ARE UNCERTAIN AS TO TERMS, DELIVERY QUANTITY OR COMPLIANCE WITH SPECIFICATIONS MAY BE REJECTED OR OTHERWISE DISREGARDED IF SUCH ACTION IS IN THE BEST INTEREST OF THE WATERSHED BOARDS.

**I HAVE READ, UNDERSTAND AND AGREE TO THE GENERAL PROVISIONS AS LISTED ABOVE.**

**SIGNED** \_\_\_\_\_  
**TYPED OR PRINTED NAME** \_\_\_\_\_  
**NAME OF COMPANY** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**GENERAL CONDITIONS**

- A. HOLD HARMLESS: THE SUCCESSFUL BIDDER SHALL INDEMNIFY AND HOLD HARMLESS THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS AND EMPLOYEES FROM ALL SUITS OR CLAIMS OF ANY CHARACTER BROUGHT BY REASON OF INFRINGING ON ANY PATENT TRADEMARK OR COPYRIGHT.
  
- B. CONTACT ADMINISTRATION: QUESTIONS OR PROBLEMS ARISING AFTER AWARD OF THIS CONTRACT SHALL BE DIRECTED TO AMANDA ROBERTS, PO BOX 2274, LANCASTER, SC 29721, OR BY CALLING (803) 286-4455.
  
- C. SITE VISITS: ACCESS TO THE DAMS ARE THROUGH PRIVATE PROPERTY, AND THE CONTRACTOR MAY NOT VISIT THEM WITHOUT AN APPOINTMENT THROUGH THIS OFFICE.
  
- D. PUBLICITY RELEASES: CONTRACTOR AGREES NOT TO REFER TO AWARD OF THIS CONTRACT IN COMMERCIAL ADVERTISING IN SUCH A MANNER AS TO STATE OR IMPLY THAT THE PRODUCTS OR SERVICES PROVIDED ARE ENDORSED OR PREFERRED BY THE USER.
  
- E. BIDDERS MUST CLEARLY MARK AS "CONFIDENTIAL" EACH PART OF THEIR PROPOSAL/BID WHICH THEY CONSIDER TO BE PROPRIETARY INFORMATION THAT COULD BE EXEMPT FROM DISCLOSURE UNDER SECTION 30-4-4C CODE OF LAWS OF SOUTH CAROLINA, 1976, (1986 CUM SUPP) FREEDOM OF INFORMATION ACT. THE CANE CREEK AND LITTLE LYNCHES WATERSHED BOARDS RESERVE THE RIGHT TO DETERMINE WHETHER THIS INFORMATION SHOULD BE EXEMPT FROM DISCLOSURE AND NO LEGAL ACTION MAY BE BROUGHT AGAINST THE WATERSHED BOARDS OR ITS AGENTS FOR ITS DETERMINATION IN THIS REGARD.

**I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE.**

**SIGNED** \_\_\_\_\_  
**TYPED OR PRINTED NAME** \_\_\_\_\_  
**NAME OF COMPANY** \_\_\_\_\_  
**DATE** \_\_\_\_\_